

DOWNTOWNGREENSBORO.NET
FREE LISTING DETAIL CONFIRMATION

1. To help us build the most accurate directory of Downtown Greensboro merchants, please provide the following information. This form will be used to complete your FREE business listing on DowntownGreensboro.net.

Business Name:	
Street Address:	
City, State, and ZIP:	
Main Telephone Number:	
When did your business open downtown? (month / year)	
Business Hours:	
Select Business Category: Check or circle	<input type="checkbox"/> Restaurants <input type="checkbox"/> Hotels <input type="checkbox"/> Arts & Entertainment <input type="checkbox"/> Retail <input type="checkbox"/> Services <input type="checkbox"/> Attractions <input type="checkbox"/> Property <input type="checkbox"/> Parking
Choose Your Category(s): See DowntownGreensboro.net for a complete list	<p>Write in which sub-category you are. For example for Restaurant, you can select from many; American, European, Thai, Fine Dining, Banquet Room, Catering, etc. (you can enter as many categories as you like).</p> <p>Other: _____ (Note: we may not be able to add all categories)</p>

2. Please provide point of contact information for your business. This will be used to confirm the information provided above and for BID mailings of quarterly newsletters and correspondence.

Your Name and Position: Contact person name if different from yours:	Please also include name of Business Owner and Business Manager, if possible.
Your Mailing Address: (if different from above)	
Your Business Website:	Your website address will be included on our site unless you specifically tell us not to include it. Until you are notified differently this will be considered an "added value" for the free listing.
Your Telephone Number:	
Your Email Address:	

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3. Please give a brief description (no more than 40 words) of your and write it as you would like for it to appear on the website. DGI reserves the right to edit, but we will submit it to you for your final approval prior to going live with it on the website.

Please include your business store hours.

4. Please submit an electronic photo, preferably an outside view or impact photo of your company that you wish to be displayed on your business link to deborah.curran@downtowngreensboro.net (file size \leq than 1 or 2 MB please).

The below is for DGI's use ONLY.

5. Would you like to receive our e-newsletter? _____ yes _____ no _____ already receiving
- 5a. Do you prefer the e-newsletter in text or html? TEXT or HTML Neither – I would prefer it in _____
- 5b. Would you like to add other email addresses to our e-newsletter? _____
6. For DGI office use only: how many employees do you have at your location? _____
7. For DGI office use only: what is the square footage of your location? _____
8. For DGI office use only: would you please share with us the cost per square foot that you are paying in rent? _____

The above information in question #8 is strictly for DGI statistical purposes to only be used within the office and not for public unless granted permission by property owner/tenant.

9. Please email an electronic image of your business or send a copy on disk/CD.

10. Return completed form to: (mail, email or fax)

Downtown Greensboro Inc.
Attn: Deborah Curran
122 N. Elm St, Suite 609
Greensboro, NC 27401

FAX completed forms to (336) 379-0106

email this information to: Deborah.curran@downtowngreensboro.net

If you should have any questions, please do not hesitate to contact Deborah Curran at 379-0060 Ext.-28.

Rev 9-30-08

EXAMPLE

Sample page of business on our website:



Adams Tranquilities (SAMPLE)

Adams Tranquilities

122 N Elm St, Suite 1100, Greensboro, NC 27401
Telephone: (336) 555-XXXX

Related Categories: [Gift Shop](#) | [Jewelry](#) | [Specialty Stores](#)

[map it](#) | [visit website](#)

Hours: Mon-Sat 10am-6pm, late on Friday to 9pm

Adams Tranquilities is a gift and novelty boutique that offers relaxing and stress relief products such as scented candles, fragrances, aroma therapy, lotions, water fountains, copper jewelry, and ergonomic products for your home or office. Some products are handmade by local artists.

Additional example of photos:



DO NOT return this sample page with your submittal.